



## WEDDING APPLICATION FORM (FOR NON-MEMBERS)

4 How Sun Drive S'pore 538526 Tel: 62854322 Fax: 63832491 C/Reg. No: 197801655D  
Operations Centre: 8 New Industrial Road #05-01 LHK3 Building Singapore 536200

Applicants are to read the "USE OF CHURCH BUILDING & FACILITIES FOR WEDDINGS RULES & REGULATIONS" before filling up and submitting this form to the Church Office.

### APPLICANTS' PARTICULARS

	GROOM-TO-BE	BRIDE-TO-BE
Name as in NRIC: (underline surname)		
NRIC No.		
Marital Status:	Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>	Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>
Date of Birth		
Address:		
Mobile No.:		
E-mail:		
Church:		
Pastor of Church:		

### APPLICANTS' DECLARATION

1. Are you both baptized believers and members of a local church?  
Yes  No
  
2. Have you both completed a marriage preparation course, pre-marital counselling or an equivalent?  
Yes  No
  
3. We have requested our church pastor to send a letter or an email addressed to Bartley's Family Life Pastor ([family@bartley.org.sg](mailto:family@bartley.org.sg)) indicating our church membership, the reason for request, and the endorsement of our union.  
Yes  No

**WEDDING & FACILITIES DETAILS**

Date of Wedding: \_\_\_\_\_ Time of Ceremony (start to end): \_\_\_\_\_

Wedding Venue:            Main Auditorium (Level 3)             Hudson Taylor Hall (Level 2)   
    John Willis Hall (Level 2)

No. of Guests Expected: \_\_\_\_\_

Name of Wedding Coordinator: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Name of Licensed Solemnizer: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Name of Speaker: \_\_\_\_\_ Contact No.: \_\_\_\_\_

**Note: Wedding Reception is only available at Level 1, Void Deck (Non-Airconditioned Area).**

Tea/M meal Reception?            Yes     No

Name of Caterer: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Will the church’s musical instruments on stage be used?            Yes     No   
(Please note that only competent musicians can use the keyboard, synthesizer and drum set on stage)

Other requests or relevant information: \_\_\_\_\_

**DECLARATION OF INFORMATION**

We have read the policy and agree to it.

We hereby declare that the information given to Bartley Christian Church and its staff is true, and we abide by the Rules and Regulations as stated in the following pages.

Name of Groom-to-be: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Bride-to-be: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICIAL USE ONLY**

Payment Mode:	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Online <input type="checkbox"/>	Cheque No:			
Total Amount:		Deposit Made:		Balance:	

Family Life Ministry

Facilities Executive

Approved     Not Approved

Approved     Not Approved